

LONG LAKE RESERVE COMMUNITY DEVELOPMENT DISTRICT

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longlakecdd.org

June 16, 2022

**Board of Supervisors
Long Lake Reserve
Community
Development District**

AGENDA

Dear Board Members:

The Regular meeting of the Board of Supervisors' of the Long Lake Reserve Community Development District will be held on **Thursday, June 23, 2022 at 9:00 a.m.** at the Long Lake Reserve Amenity Center, located at 19617 Breynia Dr., Lutz, FL 33558. The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS**
- 3. STAFF REPORTS**
 - A. District Counsel
 - i. Discussion Regarding Signage around Camp Lake
 - B. District Engineer
 - i. Consideration of Speed Sign Study Proposal Tab 1
 - C. Presentation of Aquatic Service Report Tab 2
 - D. Clubhouse Manager
 - i. Presentation of Clubhouse Report Tab 3
 - E. District Manager Tab 4
- 4. BUSINESS ITEMS**
 - A. Appointment of Board Supervisor Tab 5
 - B. Consideration of Resolution #2022-05;
Designating Officers Tab 6
 - C. Discussion Regarding Encroaching into Wetlands
 - D. Consideration of Updated Wetland Monitoring and
Maintenance Proposal Tab 7
 - E. Request from HOA for 4 Additional No Parking Tab 8
Sign Locations
 - F. Public Hearing on Rules & Rates
 - i. Consideration of Resolution #2022-06;
Updating Rules & Rates Tab 9
- 5. BUSINESS ADMINISTRATION**
 - A. Consideration of Minutes of the Board of Supervisors'
Meetings Held on May 26, 2022..... Tab 10
 - B. Consideration of Operation and Maintenance
Expenditures for May 2022 Tab 11
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 933-5571.

Sincerely,

Debby Wallace

Debby Wallace
District Manager

Tab 6

RESOLUTION 2022-05

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF LONG LAKE
RESERVE COMMUNITY DEVELOPMENT DISTRICT
REDESIGNATING THE OFFICERS OF THE DISTRICT, AND
PROVIDING FOR AN EFFECTIVE DATE**

WHEREAS, Long Lake Reserve Community Development District (hereinafter the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within Pasco County, Florida; and

WHEREAS, the Board of Supervisors of the District desires to designate the Officers of the District.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS
OF LONG LAKE RESERVE COMMUNITY DEVELOPMENT DISTRICT:**

Section 1. Stephanie Greenfield is appointed Chairman.

Section 2. Sara Schwartz is appointed Vice Chairman.

Section 3. William Humphries is appointed Assistant Secretary.
Gabrielle Roberts is appointed Assistant Secretary.
_____ is appointed Assistant Secretary.
Debby Wallace is appointed Assistant Secretary.
Matthew Huber is appointed Assistant Secretary.

Section 4. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED THIS 23rd DAY OF JUNE 2022.

**LONG LAKE RESERVE COMMUNITY
DEVELOPMENT DISTRICT**

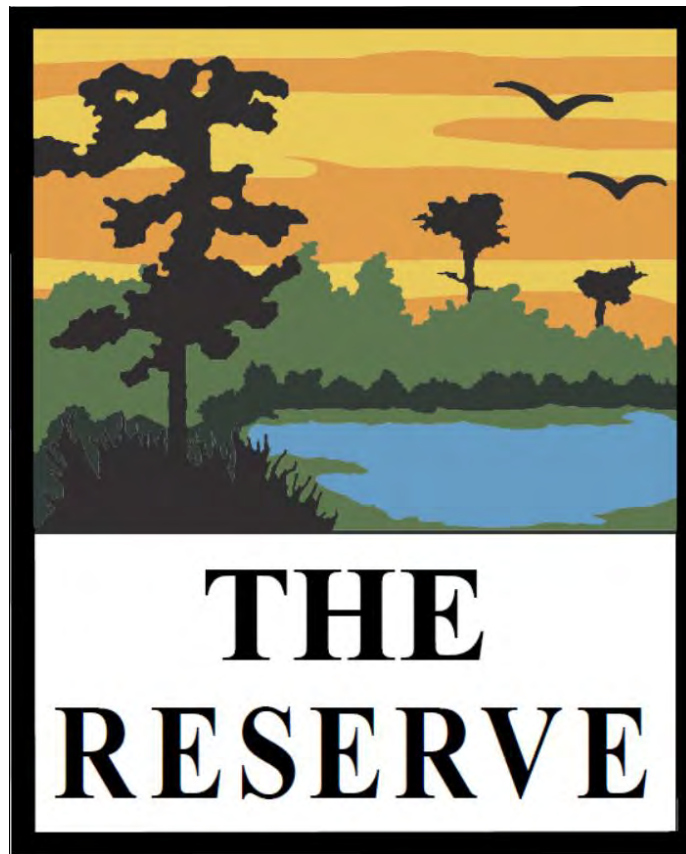
CHAIRMAN/VICE CHAIRMAN

ATTEST:

SECRETARY/ASST. SECRETARY

Tab 9

Long Lake Reserve Community Development District



Recreational Facilities Rules & Regulations

Adopted May 23, 2019

Recreational Facilities Rules & Regulations

Table of Contents

General	1
Definitions	1
Conduct Code	2
Lease Procedures and Transfer of Privileges	3
Use of Community Facilities	3
Community Facility Rental Policies	6
Community Dock and Lakes	8
Lake Trail	8
Playground Rules	9
Swimming Pool Facility	9
Pool Parties	11
Tennis and Basketball Court	12
Violation of Rules and Regulations	12
Parking Rules	13
Exhibit “A” – Fishing, Boating Area and Parking Map	16

Recreational Facilities Rules & Regulations

General

Long Lake Reserve Community Development District (the "District") has adopted these Rules and Regulations for the safety and security of the District and its Members (as defined herein). The Board of Supervisors may modify these Rules and Regulations from time to time as needed.

Violations of the Rules and Regulations are subject to verbal warnings, written warnings, suspension and further actions taken as outlined in the Rules and Regulations, and deemed appropriate by the Board of Supervisors and its duly authorized representatives.

Definitions

All capitalized terms shall have the meanings as defined herein.

1. Adult – An individual eighteen (18) years of age, or older.
2. Access Cards – Cards are issued to eligible Members that meet the requirements contained in these Rules and Regulations strictly for the use of the individual to access the Recreational Facilities in accordance with the Rules and Regulations. The cards will be issued at the activity center and will contain a photo of the cardholder.
3. Annual Pass – an annual pass may be purchased by a non-resident of the District at a cost of \$2,000.00 each per household. Annual Passholders have the right to use the Community Facilities and will be subject to the same Rules and Regulations and Penalties as Residents within the District.
4. Board of Supervisors – the Board of Supervisors of the Long Lake Reserve Community Development District.
5. Common Areas – All real property (including the improvements thereto) now or hereafter owned by the District for the common use.
6. Community Facilities – All areas included in the Recreational Facilities and Common Areas.
7. District Management or District Manager – Those agents and representatives of the management firm hired by the District.
8. Guest(s) – Any person who is accompanying a Member to the Community Facilities. A Member shall be responsible for all Guests within the Community Facilities. All Members shall remain with their Guests at all times. The Recreation Manager may make accommodations as necessary for unaccompanied Guests. Approvals must be received in advance and are at the discretion of the Recreation Manager.

9. Member – Shall mean Resident, Annual Passholder or Tenant.

10. Pool Parties – Private functions conducted pursuant to the Pool Party Rules and provide for the exclusive use of the back pavilion during the function.

11. Properties – Shall mean and refer to that certain real property located within the District boundaries, and such addition thereto as may hereafter be brought within the boundaries of the District.

~~11~~12. Recreational Facilities– Includes the swimming pool facilities, activity center (a.k.a. clubhouse), playground, restrooms, basketball and tennis/pickle ball courts, community dock and lake trail.

~~12~~13. Recreational Staff (“Staff”) – Those individuals employed by the amenities management firm hired by the District such as Recreation Manager, pool attendants, and maintenance personnel.

~~13~~14. Resident – A homeowner living within the District’s boundaries.

~~14~~15. Rules and Regulations – Any written rules or regulations adopted, implemented or published by the District or its Board of Supervisors at any time and from time to time amended, with respect to the conduct and security of the Members and their Guests, invitees, agents and contractors within the Properties.

~~15~~16. Tenant – A lessee of a dwelling within the District who has had privileges for use transferred pursuant to these Rules and Regulations.

Conduct Code

Improper conduct, obscenities, verbal or physical threats by Members and/or Guests will not be tolerated anywhere in the Community Facilities. Actions by any person of any nature, which may be dangerous, create a health or safety problem, create a hostile environment, or disturb others, are not permitted. This includes noise, intoxication, quarreling, threatening, fighting, offensive or abusive language or behavior. Members are responsible for family, Guests and their invitees.

All Members are expected to conduct themselves properly with due consideration for each other and for fellow Members, Guests and Staff. The Recreation Manager has the authority to discipline within the Rules and Regulations any person for conduct, which in their opinion tends to endanger the welfare, interest or character of the District, as well as for the violations of the specific Rules and Regulations of the District.

As stated in the Rules and Regulations, the District and/or Staff have the right to ask any person(s) to cease their conduct and/or leave the premises as a result of conduct, which serves to harass or annoy other persons using or working in the Community Facilities.

At the discretion of the Staff and District Management dealing with the situation, the assistance of the local law enforcement agency may be sought to maintain order. A

copy of the official law enforcement report of the incident shall be obtained and delivered to District Management within five (5) business days.

Any person who verbally threatens the physical well-being of another person or who engages in behavior that may be dangerous, create a health or safety problem, create a hostile environment, or otherwise disturb others and cause them to fear for their physical well-being may be reported to the local law enforcement agency.

Anyone who observes a violation of these Rules and Regulations shall bring the matter to the attention of any Staff on duty or to District Management. Members are discouraged from trying to enforce the Rules and Regulations on their own.

Staff and fellow Members and Guests are to be treated in a courteous and considerate manner. No member of Staff shall be reprimanded or harassed in any way by a Member. All complaints regarding services rendered by any Staff member must be made to the Recreation Manager or District Management.

Members shall not engage or direct Staff on any private business, nor shall any Staff member be used for the individual benefit of the Member, nor shall any Member direct, supervise, or in any manner attempt to assert control over any such Staff members.

Lease Procedures and Transfer of Privileges

Any homeowner permitting a Tenant to occupy his/her dwelling must notify the Recreation Manager. All Tenants living within the leased home must be listed on the Lease Agreement. Leases must contain a clause that indicates the Tenant has received a copy of all District Rules and Regulations, and agrees to be bound by them. Homeowners may transfer their privileges for use of the Community Facilities to their Tenants by contacting the District Manager or Recreation Manager. A Tenant may not transfer privileges to another person. Upon transfer of privileges to a Tenant the homeowner no longer has any privileges to use of Community Facilities until such time that the Recreation Manager is notified of termination of transfer and the Access Cards for the Tenants are returned. In the event a home is sold, the homeowner's Access Card is to be turned in to the Recreation Manager. The card will be deactivated and reissued to the new home owner.

Use of Community Facilities

1. Community Facilities are for the use of Members and Guests. Recreation Staff may ask to inspect proper identification and those persons not showing it may be required to leave. **All Community Facilities are used at the risk and responsibility of the user and the user shall hold the District harmless from damage or claims by virtue of such use.**
2. Each household or Annual Passholder is allowed up to five (5) Guests at one time unless prior approval for additional Guests is given. Guests must be accompanied by a member of the household who is 18 years old or older and must obtain a guest pass from the Recreation Manager. Members 12-14 years of age may not have Guests unless they are accompanied by an Adult. Members 15-17 years of age may have one Guest.

3. Members and Guests may use the Recreational Facilities as follows:

- a. Each household/Annual Passholder will be issued two (2) Access Cards. (?) These cards are for use by the cardholder/key holder only.
- b. The card is used to access the swimming pool facility, activity center, playground, basketball and tennis/pickle ball courts. The key is used to access and open park trail gates. Age restrictions apply.
- c. When you use the Access Card, your name and time of entry are registered.
- d. Your card is your responsibility. If you misplace your card please contact the Staff immediately so that the card can be deactivated.
- e. Replacement cards and keys will be issued at a charge of \$25 each.
- f. Hours for the Community Facilities are posted at the entrance to each facility. Pasco County curfew laws supersede this policy and applicable individuals must adhere to these laws first and foremost.
- g. When applying for an Access Card, State issued identification must be presented (i.e. driver's license, birth certificate, or passport), a copy of a utility statement and or a vehicle registration showing the address. Each cardholder is required to sign an Access Card Agreement. Tenants must also provide a copy of their lease.
- h. Skateboarding or use of similar equipment will not be permitted anywhere on the Community Facilities unless otherwise posted.
- i. Shirts and shoes are to be worn in the Recreation Facilities, except the swimming pool area.
- j. Wet bathing suits are not allowed to be worn inside the Activity Center.
- k. Profanity and bullying will not be tolerated.
- l. No vandalizing of Community Facilities.
- m. Anyone under the age of fourteen (14) must be accompanied by an Adult to swim or enter the pool in any manner. Anyone under the age of twelve (12) must be accompanied by an Adult while at all Recreational Facilities.
- n. Diving or flips into the lake from the community dock or from the deck into the swimming pool will not be allowed
- o. No fighting.

- 4
- p. Except as permitted under Florida law, no firearms or weapons (as defined in Chapter 790, Florida Statutes) are permitted on the Properties.
 - q. With the exception of a community sponsored event where alcoholic beverages are permitted, Members or Guest may not bring or consume alcoholic beverages within the Community Facilities. No one under the age of twenty-one (21) is allowed to bring or consume alcoholic beverages within the Community Facilities.
 - r. Illegal drugs and paraphernalia are prohibited.
 - s. No pets (except for service animals as defined by Florida Law) will be allowed in any fenced Common Area, including the swimming pool area, with the exception of community events and or programs that may specifically allow pets to attend. All pets must be on a leash outside of each Resident's property.
 - t. Community Facilities shall be used only for the purpose for which they are designed.
 - u. Climbing gates, fences, or gaining access to the Community Facilities through non-traditional or unorthodox means is not allowed.
4. Community property may not be removed or altered from any Community Facility without written consent of the Board of Supervisors or District Manager.
5. Nothing is to be stored or accumulated on Common Areas. No accumulation of rubbish, debris or unsightly materials will be permitted on Common Areas.
6. No person shall commit any nuisance, vandalism, boisterous or improper behavior on or within the Community Facilities that interferes with or limits the enjoyment of the Community Facilities by Members. Anyone damaging community property or Community Facilities must reimburse the District for all costs associated with its repair or replacement. Members are responsible for damages caused by their family, Guests and invitees. 5
7. In accordance with the Florida Clean Air Act, smoking is prohibited within the Community Facilities, unless it is within the designated areas established for smoking.
8. The District has the right to close any Community Facility. Any Community Facility closed by the District shall not be used in any manner until it is reopened.
9. All instructors are independent contractors that must be approved, certified, insured and must have a contractual agreement with the District.
- ~~10. With the exception of community sponsored events, bounce houses, waterslides and other similar temporary play structures/equipment are strictly prohibited.~~

Community Facility Rental Policies

Members and non-Members may reserve for rental the multi-purpose room located in the Activity Center. Reservation of the pavilion area within the Park (as hereinafter defined) is specifically addressed in the section regarding Playground Rules. Reservation for a pool party is addressed in the section regarding Pool Rules. The following is particular to the Activity Center. The daily guest limits referenced in these Rules and Regulations shall not apply to guests attending a private function. Members and non-Members interested in reserving the multi-purpose room in the Activity Center should contact the Recreation Manager regarding the anticipated date and time of the event to determine availability. Community Facilities are not available for reservation when those facilities have been otherwise reserved for use by the District or HOA.

1. *Available Facilities:* The following Community Facilities are available for private rental for up to five (5) total hours (including set-up and post-event cleanup), at the following rates:

Multi-purpose Room in Activity Center

- o Reservation by the District or the Reserve at Long Lake Ranch Homeowner's Association – no charge
- o Reservation by Members - \$50.00
- o Reservation by non-Members - \$100.00
- o Reservation by other governmental unit - \$50.00
- o Fee after five (5) hours: \$50.00 Rental Fee per hour for all users

No alcohol may be served at private events.

The Member or non-Member renting any portion of the Community Facilities shall be responsible for any and all damage and expenses arising from the rental.

2. *Reservations:* Members and non-Members interested in making a reservation must submit to the Recreation Manager a completed Use Application. At the time of submission, two (2) checks or money orders (no cash) made out to *Long Lake Reserve Community Development District* should be submitted to the Recreation Manager. One (1) check should be in the amount of the room rental fee referenced above and the other check should be in the amount of a deposit (see subsection 4. below). The Recreation Manager will review the Use Application on a case-by-case basis and has the authority to reasonably deny a request. Denial of a request may be appealed in writing to the District's Board of Supervisors for consideration. For consideration, all written appeals should be delivered to the District Manager.

3. ~~Staffing:~~ When and Security: No Staff is required at a private event, Members will be provided for Private events. No manned security services shall be required to pay for provided. Security cameras are in operation in the Staff at a rate to be determined by multi-purpose room located in the Recreation Manager Activity Center.

~~4.~~ 4. Hours: All functions conducted within the multi-purpose room located within the Activity Center shall cease no later than 10 p.m.

5. Only the appliances within the Multi-Purpose Room's kitchen may be used during any function. No additional appliances, burners, etc. may be utilized.

6. *Deposit:* As stated above, private rental of the multi-purpose room in the Activity Center requires a deposit according to the following schedule at the time the reservation is approved:

- Reservation by the District or the Reserve at Long Lake Ranch Homeowner's Association – no deposit required
- Reservation by Members - \$200.00
- Reservation by non-Members - \$300.00
- Reservation by other governmental unit - \$100.00

To receive a full refund of the deposit, and to avoid cleaning charges following a private rental, the following must be completed:

- a. Ensure that all garbage is removed from the premises.
- b. Remove all displays, favors or remnants of the event.
- c. Restore the furniture and other items to their original position.
- d. Wipe off table tops, etc.
- e. Ensure that no property has been removed from the Activity Center.
- f. Ensure that no damage has occurred to the Activity Center and/or any property in the Activity Center.

The Recreation Manager shall determine the amount of deposit to return, if any. Deposit checks will be returned only to the individual who completed the Use Application or to a party designated by such individual at the time of submittal of the Use Application.

~~5~~ 7. *Adherence to Rules and Regulations.* Members or non-Members, as the case may be, and their Guests are required to adhere to all Rules and Regulations. Failure to comply with such Rules and Regulations may result in the forfeiture of the deposit.

~~6~~ 8. *Additional Cleaning.* If additional cleaning of rented facilities is required, the Member reserving the facility will be liable for any expenses incurred by the District to hire an outside cleaning contractor. In light of the foregoing, Members may opt to pay for the actual cost of cleaning by a professional cleaning service hired by the District.

~~7~~

9. *General Policies:*

- a. No decorations may be affixed to the walls, doors or any fixtures.
- b. The volume of live or recorded music must not violate applicable Pasco County noise ordinances.
- c. Event Liability coverage may be required on a case by case basis in the sole discretion of the Board of Supervisors.

Community Dock and Lakes

1. Swimming is not permitted in any of the stormwater ponds within the District, inclusive of the lake
2. The operation of motorized watercraft upon the stormwater ponds within the District, inclusive of the lake, is prohibited. This shall not apply to operation of motorized watercraft by an agent of the District while acting within the scope of his/her duties.
3. The operation of non-motorized watercraft is allowed solely upon the one waterbody identified in the "Fishing, Boating Area and Parking Map" attached hereto as **Exhibit "A"** to these Rules. The location of the permissible point of entry and exit for non-motorized watercraft is identified on the Map.
4. Fishing is only permitted at the one location identified on the attached "Fishing, Boating Area and Parking Map". Fishing is otherwise prohibited within the District. Fishing shall be catch and release only.
5. Diving, running and/or flipping off of the dock is not allowed.
6. Glass containers are not allowed on the dock or near the lake.
7. Anyone under the age of twelve (12) must be accompanied by an Adult Member at all times.
8. Smoking, vaping and the consumption of alcohol is prohibited on the dock.
9. Items left on the dock or near the lake after dusk will be kept in the Lost & Found for a period of one (1) week. If the item(s) are not claimed, the item(s) will be discarded.

Lake Trail

1. There will be three (3) access points for the lake trail, as identified on **Exhibit "A"**. Traffic should be directed in a clockwise pattern. Residents are prohibited from altering any District property adjacent to or abutting their homes to provide for an additional point of access to the lake trail.
2. Pedestrians have the right-of-way.
3. Allow other walkers, runners, or bikers who may be following to safely pass on

your left.

4. Only non-motorized bicycles and tricycles are allowed on the trail. Bikers should stay to the left when passing pedestrians. Golf carts and all other motorized forms of transportation are prohibited.
5. Children under the age of twelve (12) must be accompanied by an Adult.
6. The fence which surrounds the lake trail is the property of the District and may not be removed or altered in any way by Members.

8

Playground Rules (the "Park")

1. Park hours are from 8:00 AM till dusk.
2. The play structures are designed for children under the age of twelve (12).
3. Children under the age of twelve (12) must be supervised by an Adult at all times.
4. No glass containers are allowed in area.
5. Alcoholic beverages are not allowed in the Park.
6. Use of profanity and/or disruptive behavior will not be tolerated.
7. Report violators, damaged equipment and unsafe conditions to the Recreation Manager.
8. Call 911 in the event of an emergency and inform the Recreation Manager and District Manager.
9. The Park may be equipped with closed-circuit surveillance cameras.
10. Members may reserve the Pavilion within the Park for private events/play ~~at no cost~~ for a usage fee of \$_____. The daily guest limits referenced in these Rules and Regulations shall not apply to guests attending a private function; however guests shall be limited to twenty (20) individuals. A Member may reserve the Pavilion no more than 1 time per month. Members interested in reserving the pavilion should contact the Recreation Manager regarding the anticipated date and time of the event to determine availability. The reservation time is limited to four (4) hours. A \$50.00 refundable deposit is due when the reservation is made which shall be utilized in the event staff is required to clean up after the event. A bounce house provided by an authorized District Vendor may be utilized during the reservation period for the Pavilion.

8

Swimming Pool Facility (the "Pool Facilities")

1. The Pool Facilities are open from 7:00 am until dusk.

2. Access Cards must be readily available to Staff when using the Pool Facilities.
3. Lifeguards will not be present at the Pool Facilities. All persons using the Pool Facilities do so at their own risk.
4. Children under the age of fourteen (14) must be accompanied by an Adult at all times to swim or to enter the pool in any manner.
5. All persons using the Pool Facilities shall obey the capacity requirements posted, which are defined by Pasco County and the State of Florida.
6. Proper swimming attire must be worn while using the Pool Facilities. (Bathing suits only) No thong swimwear is permitted at the Pool Facilities.
7. No smoking, vaping or use of illegal drugs is allowed in the Pool Facilities.
8. No diving is allowed.
9. Incontinent persons, including children who are not toilet-trained, must wear swim diapers or other protective pants designed for use in a swimming environment when using the pool.
10. No floatation devices are permitted in the pool, except for swim aids and water aerobic equipment.
11. No running or rough housing is allowed in the swimming Pool Facilities.
12. No animals with the exception of qualified service animals are allowed within the Pool Facilities.
13. Alcohol is prohibited at the Pool Facilities.
14. No glass containers of any kind are allowed in the Pool Facilities.
15. Radios and/or "boom boxes" may not be played at the pool. All portable electronic devices are allowed if headphones are used.
16. Food and beverages are prohibited in the pool and on the pool wet deck area per Florida Statute. The wet deck area is defined herein as the four (4) foot area from the water's edge around the entire perimeter of the pool.
17. No profanity and/or disruptive behavior, loud noise, running, jumping, diving, flips or boisterous activity is permitted in the Pool Facilities.
18. Pool furniture shall not be removed from the pool deck area or placed into the swimming pool.
19. Items left in the Pool Facility after dusk will be kept in Lost & Found for a period

of one (1) week. If the item(s) are not claimed, the item(s) will be discarded.

20. The Pool Facility cannot be rented for parties or other group functions, except as provided below.

21. Any person swimming after the Pool Facilities are closed may be suspended from the Recreational Facilities for the remainder of the year and is subject to trespassing charges.

10

22. Call 911 in the event of an emergency.

23. The Pool Facilities are equipped with closed circuit surveillance cameras.

24. The Pool Facilities will be closed during electrical storms or when rain makes it difficult to see any part of the pool or pool bottom clearly. The pool will be closed at the first sound of thunder or sighting of lightning and will remain closed for thirty (30) minutes after the last sighting. Everyone must leave the pool deck immediately upon hearing thunder or sighting lightning, or when instructed to do so by Staff.

10

Pool Parties

1. All parties shall be limited to the [back pavilion](#) area of the Pool Facility [as](#) designated by the District Manager

2. A Pool Party Usage Agreement shall be executed by the Applicant.

3. All parties must be booked in advance through the District Manager.

4. A \$100.00 refundable deposit is due at the time the application is submitted for ~~Residents~~[Members](#).

5. A \$200.00 refundable deposit is due at the time the application is submitted for non-members.

6. A non-refundable usage fee of \$100.00 shall be charged to non-members.

7. A non-refundable usage fee of \$50.00 shall be charged to ~~Residents~~[Members](#).

8. The party is limited to a maximum of 20 people.

9. For every 5 children between 2-6 years old, at least one adult must be present.

10. All paper goods (decorations, plates, cups, etc.) must be removed at the end of the party.

11. The area used for the party must be sprayed down with the garden hose (if available)

to clean up any crumbs or spillage.

12. All food and gift wrap must be kept away from the pool.

13. Tables must be wiped down thoroughly at the end of the party.

14. No balloons, silly string or other messy party favors are permitted.

15. All trash is to be removed from the Pool Facility.

11

16. A bounce house provided by an authorized District Vendor may be utilized during a Pool Party.

Tennis/Pickel Ball and Basketball Court

1. Play is on a first come, first serve basis unless an event has been planned using these areas or the area is reserved in accordance with the provisions of this section.
2. Proper tennis attire is required while on the courts, such as; sportswear and tennis shoes/sneakers.
3. Profanity and/or disruptive behavior are not permitted.
4. No rollerblades, skateboards, bicycles, children's motorized vehicles or similar equipment are allowed on the tennis or basketball courts.
5. Glass containers are not allowed in the tennis or basketball court areas.
6. Portable radios and/or "boom boxes" are not allowed in the tennis or basketball areas. All portable electronic devices are allowed if headphones are used.
7. No pets, except for service animals are allowed on the basketball or tennis courts.

~~11~~

Violation of Rules and Regulations

All persons using or entering the Community Facilities are responsible for compliance with, and shall comply with, the Rules and Regulations established for the safe operations of the Community Facilities.

1. *Suspension of Rights.* The District, through its Board of Supervisors, District Manager, and Recreation Manager, shall have the right to restrict, suspend, or terminate the privileges of any person to use the Community Facilities for any of the following behavior:
 - a. Submits false information on any application for use of the Community Facilities;
 - b. Permits the unauthorized use of an Access Card;

- c. Exhibits unsatisfactory behavior or appearance;
- d. Fails to pay amounts owed to the District in a proper and timely manner;
- e. Fails to abide by any District Rule or Regulation contained herein;
- f. Treats the District's supervisors, Staff, contractors, or other representatives, or other Member or Guests, in an unreasonable or abusive manner;
- g. Damages or destroys District property; or
- h. Engages in conduct that is improper or likely to endanger the health, safety, or welfare of the District, or its supervisors, Staff, contractors, or other representatives, or other Members or Guests.

12

2. *Authority of Recreation Manager.* The Recreation Manager or his or her designee has the ability to remove any person from one or all Community Facilities if any of the above-referenced behaviors are exhibited or actions committed. The Recreation Manager or their designee may at any time restrict or suspend for cause or causes, including but not limited to those described above, any person's privileges to use any or all of the Community Facilities for a period not to exceed seven days.
3. *Authority of District Manager.* The District Manager may at any time restrict, suspend or terminate for cause or causes, including but not limited to those described above, any person's privileges to use any or all of the Community Facilities for a period greater than seven days. Any such person will have the right to appeal the imposition of the restriction, suspension or termination before the Board of Supervisors. For consideration, all written appeals should be delivered to the District Manager.
4. *Legal Action; Criminal Prosecution.* If any person is found to have committed any of the infractions noted in Section 1 above, such person may additionally be subject to arrest for trespassing or other applicable legal action, civil or criminal in nature.

12

Parking.

1. *Introduction.* This Rule authorizes parking in designated areas within the parking lot for the Recreational Facility at the Long Lake Reserve Community Development District ("District") as well as the towing or removal of unauthorized Vehicles and Vessels parked within the parking lot for the Recreational Facility at the District designated as Tow-Away Zones, which area is identified on the attached **Exhibit "A"**.
2. *Definitions.*
 - a. Vehicle: Any device in, upon, or by which any person or property is or may be transported or drawn upon a highway, including Recreational Vehicles and Commercial Vehicles as defined herein
 - b. Commercial Vehicle: Any mobile item which normally uses wheels, whether motorized or not, that (i) is titled, registered or leased to a company and not an individual person, or (ii) is used for business purposes even if titled, registered or leased to an individual person
 - c. Vessel: Any watercraft, barge, or airboat used or capable of being used as a means

of transportation on water

- d. Recreational Vehicle: A Vehicle designed for recreational use, including motor homes, campers and trailers
- e. Parked: A Vehicle or Vessel left unattended by its owner or user
- f. Tow-Away Zone: District property in which parking is prohibited and in which the District is authorized to initiate a towing and/or removal action
- g. Overnight: Between the hours of 10:00 PM and 7:00 AM daily

13

3. *Designated Parking Areas.* Vehicles and Vessels may be parked on property owned by the District only as permitted under this Rule.

- a. Parking is permitted for Members and Guests (as defined in the Recreational Facilities Rules and Regulations adopted by the District's Board of Supervisors concurrently with this rule) and District staff, employees, vendors and consultants only in certain areas and during the hours of 7:00 AM to 10:00 PM ABSENT AN APPLICABLE EXCEPTION SET FORTH IN THIS RULE, NO PARKING IS PERMITTED IN THESE AREAS EXCEPT WITHIN THE STATED HOURS OF 7:00 AM to 10:00 PM.
- b. Other District Common Areas. Only District staff, employees, vendors and consultants who are working in connection with active projects or construction-related activities may park in other District common areas. No other parking is permitted in these areas at any time.

13

4. *Establishment of Tow-Away Zones.* DISTRICT TOW-AWAY ZONES. All District property in which parking is prohibited by this Rule, either entirely or during specific hours, and as identified on **Exhibit "A"** attached hereto, is hereby declared a Tow-Away Zone. To the extent that parking on District property is only prohibited during specific hours, that portion of District property shall only be considered a Tow-Away Zone during the period of time in which parking is prohibited.

5. *Exceptions.*

- a. Parking Passes. Residents may request a temporary overnight parking pass ("Overnight Pass") for their Guests who are visiting from out of town by contacting the Recreation Manager or District Manager. If the Recreation Manager or District Manager approves the request, he or she provide an Overnight Pass to the Resident. In no event may an Overnight Pass be granted for more than ten (10) consecutive nights per Vehicle as identified by the Vehicle's license plate number. It is the responsibility of the Resident requesting an Overnight Pass to secure all necessary documentation and approval from the District Manager. Failure to do so will result in the towing or removal of the Vehicle. The Overnight Pass must be visibly displayed in the Vehicle at all times that the Vehicle is parked in District parking areas.
- b. Police Vehicles. A Resident who is a law enforcement officer and who drives his or

her government-issued Vehicle home may contact the District Manager to obtain a parking pass for the government-issued Vehicle to be parked overnight in District parking areas.

6. *Towing/Removal Procedures.*

a. **Signage and Language Requirements.** Signage for Tow-Away Zones shall be approved by the District's Board of Supervisors. The signs (i) shall comply with the language and posting requirements set forth in Section 715.07, Florida Statutes; (ii) shall be placed in conspicuous locations in the areas identified as Tow-Away Zones on **Exhibit "A"** attached hereto; and (iii) shall identify, if applicable, the hours in which the area is designated as a Tow-Away Zone. The District shall obtain any local permits and approvals necessary for such signage.

b. **Towing/Removal Authority.** The District's Board of Supervisors shall enter into and maintain a written agreement with a firm authorized by Florida law to tow/remove unauthorized Vehicles or Vessels from the District's Tow-Away Zones in accordance with Florida law and the policies set forth herein. To effect the towing/removal of a Vehicle or Vessel, the District Manager or his or her designee must verify that the subject Vehicle or Vessel was not authorized under this Rule to park during the period in question and must then contact the towing firm, which must tow/remove the Vehicle or Vessel in accordance with Florida law, specifically the provisions set forth in Section 715.07, Florida Statutes.

7. *Parking at Your Own Risk.* The District assumes no liability for any theft, vandalism and/or damage that might occur to personal property and/or to Vehicles or Vessels parked on District property and towed or removed pursuant to this Rule.

8. *Sovereign Immunity.* Nothing herein shall constitute or be construed as a waiver of the District's limitation on liability contained in Section 768.28, Florida Statutes, or other applicable statutes or law.

9. *Enforcement.* Pursuant to Sections 120.69(2) and (7) and 190.041, Florida Statutes, and other applicable law, if any person is found to have violated any provision of this Rule, the District shall have the right to impose on the violator a fine up to the amount of \$1,000.00 and to collect such fine together with attorney's fees as provided under Florida law. Additionally, the District reserves the right to pursue any other applicable legal action, whether civil or criminal in nature.

14

14

EXHIBIT A



EXHIBIT A



Summary Report

April 20, 2022 9:55 AM

	Document	Location
Original	LLR Rules and Regulations_47717248_1	DMS:Active (47717248,1:)
Revised	LLR Rules and Regulations_47717248_2	DMS:Active (47717248,2:)

	Number of Changes	Markup
Insertions	53	Sample Text
Deletions	47	Sample Text
Moves	0	<u>Move From</u> Move To
Total	100	

Tab 10

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**LONG LAKE RESERVE
COMMUNITY DEVELOPMENT DISTRICT**

The Regular Meeting of the Long Lake Reserve Community Development District was held on **Thursday, May 28, 2022 at 6:00 p.m.** at the Long Lake Reserve Amenity Center, located at 19617 Breynia Dr., Lutz, FL 33558.

Present and constituting a quorum were:

Stephanie Greenfield	Board Supervisor, Chairman
Sara Schwartz	Board Supervisor, Vice-Chairman
William Humphries	Board Supervisor, Assistant Secretary
Gabrielle Roberts	Board Supervisor, Assistant Secretary

Also present were:

Debby Wallace	District Manager, Rizzetta & Co.
Tonja Stewart	District Engineer, Stantec (via conf. call)
Patty Croon	Clubhouse Manager
Rael Lawrence	Clubhouse Manager
Gregg Gruhl	Manager, Amenity Services, Rizzetta & Co.
Michael Rodriquez	Manager, Amenity Services, Rizzetta & Co.
John Wegner	Representative, Yellowstone

Audience	None
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FIRST ORDER OF BUSINESS**Call to Order**

Ms. Wallace called the meeting to order and conducted roll call.

SECOND ORDER OF BUSINESS**Audience Comments**

No audience members comments.

THIRD ORDER OF BUSINESS**Staff Reports****A. Amenity**

Mr. Gruhl introduced Michal Rodriquez and Patty Croon to the Board.

B. District Counsel

No presents.

C. District Engineer

Ms. Stewart will send the Road Acceptance by Pasco County report to Ms. Wallace to distribute to the Board. Phase 1 has been accepted by Pasco County for Maintenance. Phases 2 and 3 are pending.

Ms. Stewart to review design plans and collect a proposal for engineer to evaluate.

C. Aquatic Service Report

Ms. Wallace presented the aquatic report to the Board.

D. Clubhouse Manager

Ms. Croon presented the Clubhouse Report to the Board.

E. District Manager

Ms. Wallace announced that the next scheduled meeting is for June 23, 2022 at 9:00 a.m.

FOURTH ORDER OF BUSINESS**Consideration of Public Facilities Report**

On a Motion by Ms. Greenfield, seconded by Ms. Schwartz, with all in favor, the Board of Supervisors approved and authorized staff to file the Public Facilities Report, for the Long Lake Reserve Community Development District.

FIFTH ORDER OF BUSINESS**Consideration of Playground Inspection Proposal**

This item was tabled.

SIXTH ORDER OF BUSINESS**Presentation of Registered Voter Count**

Ms. Wallace stated Pasco County registered voter count as of April 15, 2022 is 547.

SEVENTH ORDER OF BUSINESS**Request from HOA for a 4th "No Parking" Sign Location**

On a Motion by Ms. Greenfield, seconded by Mr. Humphries, with all in favor, the Board of Supervisors approved and authorized District Counsel to draft an agreement, for the Long Lake Reserve Community Development District.

EIGHTH ORDER OF BUSINESS**Consideration of Installation of Trail Head Gates**

This proposal was not approved.

NINTH ORDER OF BUSINESS**Consideration of As-Needed
Maintenance Proposal**

On a Motion by Ms. Schwartz, seconded by Mr. Humphries, with all in favor, the Board of Supervisors approved the Jayman Maintenance proposal, for the Long Lake Reserve Community Development District.

TENTH ORDER OF BUSINESS**Update Regarding Bat House**

Mr. Humphries and Ms. Lawrence reviewed with the Board.

On a Motion by Ms. Schwartz, seconded by Ms. Greenfield, with all in favor, the Board of Supervisors approved a not-to-exceed \$500.00 and authorized Rael and Mr. Humphries to purchase 2 16x12 inch bat houses and contact a vendor to help install, for the Long Lake Reserve Community Development District.

ELEVENTH ORDER OF BUSINESS**Consideration of Proposals for
Planting Milkweed**

Ms. Lawrence reviewed with the Board. This was tabled to the June 23, 2022 meeting. Ms. Lawrence will research a location on common property.

TWELFTH ORDER OF BUSINESS**Consideration of Additional Signage
Around Camp Lake**

District Counsel to provide an opinion if signage around Camp Lake is sufficient for liability for next meeting.

THIRTEENTH ORDER OF BUSINESS**Consideration of Resolution 2022-04;
Approving FY 2022-2023 Proposed
Budget & Setting Public Hearing**

On a Motion by Ms. Roberts, seconded by Ms. Greenfield, with all in favor, the Board of Supervisors approved Resolution 2022-04; Approving FY 2022-2023 Proposed Budget & Setting Public Hearing for July 28, 2022 at 6:00 p.m. at the Long Lake Reserve Amenity Center, located at 19617 Breynia Dr., Lutz, FL 33558, for the Long Lake Reserve Community Development District.

FOURTEENTH ORDER OF BUSINESS**Consideration of Minutes of the
Board of Supervisors Meeting held
on April 28, 2022**

On a Motion by Ms. Greenfield, seconded by Mr. Humphries, and Ms. Roberts abstained, the Board of Supervisors approved the April 28, 2022 Board of Supervisors Meeting Minutes, as presented, for the Long Lake Reserve Community Development District.

FIFTEENTH ORDER OF BUSINESS

**Consideration of Operation &
Maintenance Expenditures for April
2022**

On a Motion by Ms. Greenfield, seconded by Mr. Humphries, the Board of Supervisors approved the Operation & Maintenance Expenditures for April 2022 (\$38,033.62), for the Long Lake Reserve Community Development District.

SIXTEENTH ORDER OF BUSINESS

Supervisor Requests

No supervisor requests.

SEVENTEENTH ORDER OF BUSINESS

Adjournment

Ms. Wallace stated that if there was no further business to come before the Board then a motion to adjourn was in order.

On a Motion by Ms. Greenfield, seconded by Ms. Schwartz, with all in favor the Board of Supervisors adjourned the meeting at 7:27 p.m., for the Long Lake Reserve Community Development District.

Secretary / Assistant Secretary

Chairman / Vice Chairman

Tab 11

LONG LAKE RESERVE COMMUNITY DEVELOPMENT DISTRICT

District Office · Wesley Chapel, Florida · 813-994-1001
Mailing Address - 3434 Colwell Avenue, Suite 200, Tampa Florida 33614
www.longlakereserve.org

Operation and Maintenance Expenditures May 2022 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from May 1, 2022 through May 31, 2022. This does not include expenditures previously approved by the Board.

The total items being presented: **\$36,995.33**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Long Lake Reserve Community Development District

Paid Operation & Maintenance Expenditures

May 1, 2022 Through May 31, 2022

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice Amount
Austin Outdoor, LLC	1920	TM 354922	Spring Annual Rotation 04/22	\$ 440.15
Austin Outdoor, LLC	1937	TM 356521	Monthly Landscape Maintenance 05/22	\$ 7,087.00
Austin Outdoor, LLC	1937	TM 369831	Laurel Oak Assessment 05/22	\$ 410.97
Bright House Networks	20220531-5	82530701041622	Account #0050825307-01 19617 Breynia DR 04/22	\$ 312.93
Burr & Forman LLP	1938	1310904	General Legal Services 04/22	\$ 1,645.00
County Sanitation	1927	25101311	Monthly Waste Services 05/22	\$ 4,425.96
Duke Energy	20220531-2	9100 8028 5258 04/22	000 Henley Road Streetlights Morsani 04/22	\$ 303.33
Duke Energy	20220531-2	9100 8628 4637 04/22	19245 Breynia Dr. Sign, Monument, Irrigation 04/22	\$ 30.47
Duke Energy	1917	9100 8628 4835 04/22	0000 Leonard RD Lite, Phase 3B 04/22	\$ 772.33
Duke Energy	20220531-2	9100 8628 5034 04/22	19932 Leonard Rd Sign 04/22	\$ 30.47
Duke Energy	20220531-2	9100 8628 5448 04/22	19617 Breynia Drive - Morsani Amenity 04/22	\$ 643.06
Duke Energy	20220531-2	9100 8628 5638 03/22	000 Henley Road Streetlights Morsani 03/22	\$ 2,280.74
Duke Energy	20220531-2	9100 8628 5638 04/22	000 Henley Road Streetlights Morsani 04/22	\$ 2,281.38

Long Lake Reserve Community Development District

Paid Operation & Maintenance Expenditures

May 1, 2022 Through May 31, 2022

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice Amount
Florida Department of Health in Pasco County	1932	51-BID-5873394	51-60-1886049 Pool Permit FY21/22	\$ 280.00
Florida Department of Revenue	20220531-3	61-8018624517-5 04/22	Sales Tax 04/22	\$ 16.36
Gabrielle B Roberts	1924	GR042822	Board of Supervisors Meeting 04/28/22	\$ 200.00
Gabrielle B Roberts	1941	GR052622	Board of Supervisors Meeting 05/26/22	\$ 200.00
GEC Services, LLC	1933	INV-85069	Janitorial Services 05/22	\$ 541.75
Home Team Pest Defense, Inc.	1928	84516080	Monthly Pest Control 05/22	\$ 126.00
Long Lake Reserve CDD	CD033	CD033	Debit Card Replenishment	\$ 171.96
Pasco County Property Appraiser	1930	42922	Non-Ad Valorem Calender Property Appraiser 04/22	\$ 150.00
Pasco County Utilities	1929	16540067	19244 Breynia Irrigation Drive 04/22	\$ 312.89
Pasco County Utilities	1929	16540245	19617 Breynia Dr 04/22	\$ 194.15
Pasco County Utilities	1929	16540533	19932 Leonard Rd 04/22	\$ 555.80
Pasco County Utilities	1929	16540534	Morsani Phase 2 Irrigation 04/22	\$ 20.62
Rizzetta & Company, Inc.	1918	INV0000067812	District Management Fees 05/22	\$ 4,267.42

Long Lake Reserve Community Development District

Paid Operation & Maintenance Expenditures

May 1, 2022 Through May 31, 2022

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice Amount
Rizzetta & Company, Inc.	1923	INV0000068092	Personnel Reimbursement 04/29/22	\$ 1,754.42
Rizzetta & Company, Inc.	1931	INV0000068141	EE Recruiting 04/22	\$ 70.00
Rizzetta & Company, Inc.	1934	INV0000068170	General Management & Oversight 05/13/22	\$ 2,951.17
Romaner Graphics	1919	20918	Dock Hours Sign 01/22	\$ 105.00
Romaner Graphics	1919	20945	Tennis And Pickle Ball Sign 01/22	\$ 145.00
Sara Schwartz	1925	SS042822	Board of Supervisors Meeting 04/28/22	\$ 200.00
Sara Schwartz	1942	SS052622	Board of Supervisors Meeting 05/26/22	\$ 200.00
Securiteam, Inc.	1926	15422	Quarterly Monitoring - Amenity Center 05/22	\$ 1,440.00
Solitude Lake Management	1935	PI-A00809496	Lake & Pond Management Services 05/22	\$ 779.00
Stephanie T Greenfield	1921	SG042822	Board of Supervisors Meeting 04/28/22	\$ 200.00
Stephanie T Greenfield	1939	SG052622	Board of Supervisors Meeting 05/26/22	\$ 200.00
Suncoast Pool Service	1936	8258	Monthly Pool Service 05/22	\$ 850.00
William F Humphries III	1922	WH042822	Board of Supervisors Meeting 04/28/22	\$ 200.00

Long Lake Reserve Community Development District

Paid Operation & Maintenance Expenditures

May 1, 2022 Through May 31, 2022

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
William F Humphries III	1940	WH052622	Board of Supervisors Meeting 05/26/22	<u>\$ 200.00</u>
Report Total				<u>\$ 36,995.33</u>